



Pregnancy/Parental leave for TTOCs

If you are a TTOC, you do not qualify for any leave provisions in the Collective Agreement (http://chilliwackteachers.com/?page_id=40). Instead, you must make yourself unavailable for the duration of your leave.

However, you may qualify for some government benefits. Follow the checklist steps:

- Ensure that you have worked the required minimum number of insurable hours. Check eligibility: <http://www.canada.ca/en/services/benefits/ei/ei-maternity-parental/eligibility.html>
 - 9.1 insurable hour per day/45.5 per week in the 'qualifying period', which is the shorter of:
 - 52 weeks immediately preceding a claim for benefits; or
 - the period since the beginning of the preceding claim
- Notify the School District by email informing them of your unavailability. This should be completed at least 4 weeks prior to birth. Template email:

Sample Email for TTOCs to: nadine_clattenburg@sd33.bc.ca and diego_testa@sd33.bc.ca

Subject: Notice of Unavailability due to Pregnancy

Dear Nadine and Diego,

I am informing you of my unavailability for the TTOC roster effective (date). The expected due date is (date). I intend to return (date).

Thank you,

cc president@chilliwackteachers.com

- Back to [Pregnancy/Parental Leave home page](#)

