



CHILLIWACK TEACHERS' ASSOCIATION

Parenthood Leave for Continuing/Temporary Contract Teachers

If you are in a continuing or temporary contract, you are eligible for parenthood leave as soon as your parental leave is completed. This leave is an unpaid extensive leave of absence. You can decide what percentage of your position you would like to take off as part of your leave. For example, if you'd like to work part time 60%, you would notify the district that you are applying for a 40% parenthood leave. You can use this leave for up to two consecutive years. After those two years, you will have to return to your contract full time or consider a job share.

To apply for your parenthood leave, you need to notify the District four weeks prior to the completion of your parental leave. You should notify the District by email or submit, in person, a letter informing them of your leave.

Sample letter or email for Parenthood Leave for contract teachers

Date

Nadine Clattenburg/Diego Testa
District Principals of Human Resources
% SD33 Chilliwack
8430 Cessna Drive
Chilliwack, B.C.
V2P 7K4

Dear Nadine/Diego,

Re: Application for Parenthood Leave under contract article G.22.

I wish to apply for a _____% parenthood leave effective _____ for the remainder of the 20__/20__ school year. Thank you.

Yours truly,

Your Name, Address and School

cc: CTA President

You will have to let the district know of your intentions to continue or discontinue the leave for the following school year by April 1st. This leave is taken one school year at a time with a maximum of two years. If you are in a temporary contract when you take this leave, and need to explore options for the following year, please check in with the CTA Office for advice.



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